

Tiger Properties, LLC

BASIC CLEANING LIST

The following items are required prior to check-out in order that no charges for damages be levied against your apartment.

1. Remove all trash/litter/debris and personal items from interior and exterior of premises.
2. Mop all tile and vinyl floors, remove all stains and marks.
3. Vacuum carpet and have carpet professionally cleaned – *provide receipt.*
4. Clean all baseboards, moldings and paneling; wash walls carefully; pay special attention to areas around light switches, hallways and doors.
5. Clean all windows, sills, ledges and blinds. **Lock all windows** and secure all screens.
6. Clean and disinfect the bathroom(s) thoroughly, including toilets, sinks, tub and shower and countertops.
7. Clean all appliances (inside and out), including but not limited to the stove (including oven and drip pans), refrigerator, dishwasher, microwave and washer/dryer (if applicable). **LEAVE THE REFRIGERATOR & FREEZER DOORS OPEN!**
8. Clean all cabinets, inside and out, including shelves and drawers.
9. Replace anything that is missing or has been broken (light globes, light shades, outlet covers, smoke detector batteries, etc.). *Batteries & bulbs must be working or there will be a charge.*
10. **TURN THE MAIN BREAKER TO THE “OFF” POSITION IN THE CIRCUIT BREAKER BOX.**
11. Turn in all keys to office and confirm a forwarding address. You will be charged for any keys not returned. You will receive a Security Deposit Disposition form in the mail detailing damages (if any) and the security deposit within 30 days of the lease expiration date.

If you plan for us to do any of the cleaning, leave the power and water on.